

# **IMPORTANT PLEASE READ** **LUNCH ACCOUNT INFORMATION**

Dear Parents/Guardians:

As a friendly reminder, please make sure your lunch account is paid in full by Wednesday, May 15. This includes:

- any outstanding balances you might have.
- pre-payment for any additional lunches you wish to purchase from May 15 through May 31<sup>st</sup>.

Your child will no longer receive a hot lunch if you have a **negative** balance after Friday, May 15. They will receive a cold sandwich and a milk.

## **REFUNDS**

**If your student will not be returning to our school system next year, please contact your school's cafeteria to issue a refund request before May 28<sup>th</sup>.**

**Please contact us if you would like lunch money transferred from a student leaving the system to a student staying in the system. You may also donate the balance to the school to be used for other student's lunches as needed.**

## ***BAG LUNCHESES***

*We will be providing bag lunches on the two early dismissal days of May 30, and May 31. You **MUST** pay for these lunches if you would like them for your child. It is **\$3.50** for full paying status, **\$0.40** for reduced status and **\$0.0** for free status.*

*It would be helpful if you preorder and prepay your bag lunches, but you may send cash on the last two days if you decide to order a lunch.*

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- *Yes, I would like to order a bag lunch on the 1/2 days.*
  - *No thank you, I will pack my child's lunch.*

*Student name \_\_\_\_\_ Amount enclosed \_\_\_\_\_*

Thank you for your cooperation in this important matter.

Sincerely,  
Caroline Sterling  
Interim Food Service Manager